



**CASP** CANADIAN ASSOCIATION  
FOR SUICIDE PREVENTION

**ACPS** ASSOCIATION CANADIENNE POUR  
LA PRÉVENTION DU SUICIDE

# 2025 AGM Package

AGM September 24, 2025



**CASP** CANADIAN ASSOCIATION  
FOR SUICIDE PREVENTION

**ACPS** ASSOCIATION CANADIENNE POUR  
LA PRÉVENTION DU SUICIDE

**39th ANNUAL GENERAL MEETING  
Wednesday September 24, 2025 @ 5:00 pm EDT  
Virtual Meeting**

**Proposed Agenda**

1. Opening and Welcome
2. Appointment of Recording Secretary
3. Establishment of Quorum
4. Adoption of Agenda
5. Adoption of 2024 AGM Minutes
6. President's Report
7. Executive Director's Report
8. Financial Report
9. Adoption of Revised By-Laws
10. Nominating Committee Report
11. Annual Ratifications of Decisions & Actions (2024-2025)
12. Questions from the Floor
13. Adjournment



38th ANNUAL GENERAL MEETING MINUTES  
CANADIAN ASSOCIATION FOR SUICIDE PREVENTION  
Wednesday September 25, 2024 at 12:00 pm EDT

**Virtual Meeting via Zoom**

<https://us06web.zoom.us/j/87954453431>

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**Board Members in Attendance:**

Owen Stockden (C)	Tiffanie Tasane	Andrew Perez	Veronica Marshall-Bernard
Amelia Madziak	Jeffrey Ansloos	Leigh Bursey	Alexia Marsillo
Rosina Mete	Russell Baker		

<b>Staff:</b>	Sean Krausert	Janine Vincent
	Pat Doyle	Lisa Gunn

<b>Regrets:</b>	Aly Raposo	John Rice
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<b>Recorder:</b>	Janine Vincent
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<b>Members:</b>	Marilyn Irwin, Elaine Duan, Gurj Saroya, Christiane Fortin, Emily Squirrell, Joe Lyons-Rising, Livinus Numfor, Paula Heijnemar, Rokia Kone, Shauna Graf, Stacy Ashton
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**1) Opening Remarks**

Owen Stockden, Board President and Chair, introduced himself, welcomed everyone and called the 38<sup>th</sup> Annual General Meeting of the membership of the Canadian Association for Suicide Prevention to order at 12:00 pm EDT. He requested everyone keep their audio muted unless speaking.

In the spirit of reconciliation, Owen acknowledged the Indigenous Peoples of all the lands that we are on today, which we each call home. From coast to coast to coast, we acknowledge the ancestral and unceded territory of all the Inuit, Metis, and First Nation people that comprise *this* land in which we live. We're grateful for the opportunity to live, work, and play here; and we thank all of the generations of people over many centuries who have taken care of this land, and recognize and deeply appreciate their historic and present connection to this place.

The Chair explained the method for passing motions on the virtual platform. Once a motion has been made and seconded, he will ask if there is anyone present who is abstaining from the vote. He will then ask if anyone requires a formal vote. If no one requires a formal vote, he will determine that the motion has been approved unanimously. If someone does require a vote, then he will move to an electronic vote, which will be explained if needed.

## 2) Appointment of Recording Secretary

The first order of business is to appoint the recording secretary for the meeting. That Janine Vincent be approved as Recording Secretary for the 2024 AGM meeting minutes.

The Recording Secretary was approved by way of the following motion.

### **MOTION #1**

**THAT** Janine Vincent be approved as Recording Secretary for the 2024 AGM meeting minutes.

**Moved by:** Alexia Marsillo

**Seconded by:** Russell Baker

Opposed 0 Abstentions 0

**APPROVED UNANIMOUSLY**

## 3) Establishment of Quorum

CASP's Bylaws require a minimum of 10 members (including Directors) in attendance for quorum to be satisfied. The Chair confirmed quorum was established, and the meeting can officially transact the business at hand.

## 4) Adoption of Agenda

The Chair invited those present to identify any items in the Agenda that require further discussion. No items were pulled from the Agenda for further discussion.

The Agenda was approved without changes by way of the following motion.

### **MOTION #2**

**THAT** the agenda for the 2024 AGM meeting be approved as presented.

**Moved by:** Jeffrey Ansloos

**Seconded by:** Alexia Marsillo

Opposed 0 Abstentions 0

**APPROVED UNANIMOUSLY**

## 5) Adoption of 2023 AGM Minutes

Electronic access to the September 27, 2023, AGM minutes was sent out to all registrants. The Chair asked if there were any errors or omissions to be noted. None were noted.

The Minutes of the 2023 AGM held on September 27, 2023, were approved as presented, by way of the following motion.

**MOTION #3**

**THAT** the minutes for the 2023 AGM meeting held on September 23, 2023, be approved as presented.

**Moved by:** Tiffanie Tasane

**Seconded by:** Andrew Perez

Opposed 0 Abstentions 0

**APPROVED UNANIMOUSLY**

**6) President's Report (Owen Stockden)**

CASP is in a healthy financial position with a team of staff focused on suicide prevention, life promotion, and advocacy in Canada. It's a result of an organization focused on navigating change. Owen's term as a board director comes to an end today as per the by-laws he is mandated to step down after six years of service. Owen reflected on the changes at CASP. A new Executive Director, Sean Krausert, who steers the ship in a steady and even handed way. One of the biggest changes was the COVID pandemic and the mental and physical health impacts of that. It caused people across the country to focus on understanding the impacts of mental health which created an increase in donations at that time. The new challenge is the increase of the cost of living which has impacted donations and the CASP staff are navigating that challenge.

Change is always with us, and we can't say what the future holds but CASP has proven that it can adapt with the changes and weather the storm and the need for life promotion and suicide prevention is ever green. He looks forward to seeing where CASP will go in the future.

It's been a great honour for him to serve with an amazing group of people.

The Chair introduced the Executive Director, Sean Krausert.

**7) Executive Director's Report (Sean Krausert)**

As we reflect on the past year at the Canadian Association for Suicide Prevention (CASP), he is filled with both pride and gratitude for the incredible work accomplished. Our collective dedication has driven significant progress in our mission to prevent suicide and support mental health. He hopes that you get a sense of the depth and breadth of work being undertaken by CASP within the suicide prevention, intervention, postvention and life promotion work in Canada. Beyond our anchor events such as the annual National Conference for Suicide Prevention, World Suicide Prevention Day, and the International Day for People Impacted by Suicide Loss; CASP continues to be a wellspring of rich resources to inform and direct those in need. Further, our advocacy efforts have grown with respect to mental health resources for Canadians, caution with respect to MAiD where death is not foreseeable, and always with an eye towards a national strategy for suicide prevention being adopted in Canada. He's especially proud of CASP's initiative in working with the Centre for Suicide Prevention to develop a guide for those developing suicide

bereavement support groups, continuing to grow new Forests of Hope, and supporting various research initiatives. CASP's work would not be possible without the generous support of donors from across Canada which allow us to maintain a healthy financial position. We recognize that every single dollar donated represents an obligation to the donor. An obligation to continue to do our best in advocating, communicating, and educating towards achieving our vision of a Canada without suicide. He expressed gratitude to everyone involved with CASP.

As we look ahead, our focus will remain on expanding our reach, enhancing our programs, and advocating for systemic changes that will save lives. Together, we can continue to build a future where every person has the support they need to overcome their struggles and find hope.

The Chair requested Sean to present the Financial Report.

## 8) Financial Report

Executive Director, Sean Krausert, presented the financial report for the 2023-2024 fiscal year and explained the categories and differences year over year. Key highlights are as follows from the financials included in the agenda package:

- 2023-2024 financial review was prepared by Parker Prins Lebano, Chartered Professional Accountants, and we received a clean review from the accountants.
- Revenue – Increased due to the annual conference. Donations healthy but decreased from individuals.
- Expenses – Decreased and is in an intentional deficit position to avoid keeping excess reserves.
- Assets – Remains strong.
- Liabilities – Deferred revenue is linked to the conference which can flow into the next fiscal year.

The 2023-2024 financial report was approved as presented, by way of the following motion.

### **MOTION #4**

**THAT** the 2024 Financial Report be approved as presented.

**Moved by:** Jeffrey Ansloos

**Seconded by:** Alexia Marsillo

Opposed 0 Abstentions 0

**APPROVED UNANIMOUSLY**

## 9) Adoption of the Revised Bylaws

This past year the Board of Directors approved a revision to CASP's bylaws, which now comes to the AGM for approval. The redline version of the CASP Bylaws are included in the agenda package, and essentially involve three changes:

- (1) Solidifying a Person with Lived Experience Seat on the Board;
- (2) Incorporating board member attendance expectations into the bylaws; and

(3) Grammatical fixes and updates. The 2023-2024 financial report was approved as presented, by way of the following motion.

**MOTION #5**

**THAT** the revised bylaws be approved as presented.

**Moved by:** Alexia Marsillo

**Seconded by:** Rosina Mete

Opposed 0 Abstentions 0

**APPROVED UNANIMOUSLY**

**10) Nominating Committee Report**

The Chair introduced the Nomination Committee Member, Rosina Mete, to present the report.

Rosina presented the Nominating Committee Report and the bios for each of the three new nominees proposed for election.

- Elaine Duan
- Gurjot Saroya
- Marilyn Irwin

The nominees were approved by way of the following motion.

**MOTION #6**

**THAT** the three new nominees presented be accepted.

**Moved by:** Andrew Perez

**Seconded by:** Veronica Marshall-Bernard

Opposed 0 Abstentions 0

**APPROVED UNANIMOUSLY**

The Chair welcomed the new Directors to the CASP Board.

The Chair reviewed the returning board member for their second term:

- Aly Raposo

The returning members were accepted by way of the following motion.

**MOTION #7**

**THAT** the returning member, Aly Raposo, be accepted.

**Moved by:** Russell Baker

**Seconded by:** Tiffanie Tasane

Opposed 0 Abstentions 0

**APPROVED UNANIMOUSLY**

The Chair welcomed Aly back to the board.

The Executive Director, Sean Krausert, thanked the retiring board member, Owen Stocken who has come to the end of his second consecutive term and must step down from the Board as mandated by the CASP bylaws.

Sean thanked Owen on behalf of the Board members and staff and wished him the very best as he leaves the Board. Owen's positive outlook, leadership, and radio voice will be greatly missed.

### 11) Annual Ratifications of Decisions & Actions (2023-2024)

The decisions and actions of the past year were approved by way of the following motion.

**MOTION #8**

**THAT** the annual ratification of decisions and actions (2023-2024) of the Board be accepted.

**Moved by:** Alexia Marsillo

**Seconded by:** Jeffrey Ansloos

Opposed 0 Abstentions 0

**APPROVED UNANIMOUSLY**

### 12) Questions from the Floor

The Chair opened the floor to questions. There were no questions.

### 13) Adjournment

The Chair thanked everyone for attending the meeting and for their interest and support of the work of the Canadian Association for Suicide Prevention.

The adjournment of the AGM was approved by way of the following motion.

**MOTION #8**

**THAT** the 2024 AGM be adjourned at 12:31 pm by way of a motion duly moved and seconded.

**Moved by:** Jeffrey Ansloos

**Seconded by:** Amelia Madziak

Opposed 0 Abstentions 0

**APPROVED UNANIMOUSLY**

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Jeffrey Ansloos  
Chair of the Board

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Janine Vincent  
Recorder



**CASP** CANADIAN ASSOCIATION  
FOR SUICIDE PREVENTION

**ACPS** ASSOCIATION CANADIENNE POUR  
LA PRÉVENTION DU SUICIDE

# 2024-2025 Financial Report

AGM September 24, 2025

**CANADIAN ASSOCIATION FOR SUICIDE PREVENTION**  
**FINANCIAL STATEMENTS**  
**MARCH 31, 2025**

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**PARKER PRINS LEBANO**  
**Chartered Professional Accountants**  
Professional Corporation

**INDEPENDENT PRACTITIONERS' REVIEW ENGAGEMENT REPORT**

To the Board of Directors,  
**CANADIAN ASSOCIATION FOR SUICIDE PREVENTION**

We have reviewed the accompanying financial statements of the **CANADIAN ASSOCIATION FOR SUICIDE PREVENTION** that comprise the Statement of Financial Position as at March 31, 2025, and the Statements Of Changes In Net Assets, Operations, and Cash Flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

**Practitioner's Responsibility**

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the organization, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

**Conclusion**

Based on our review, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of the **CANADIAN ASSOCIATION FOR SUICIDE PREVENTION** as at March 31, 2025, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Parker Prins Lebano Chartered Professional Accountants Professional Corporation  
Authorized to practice public accounting by the Chartered Professional Accountants of Ontario

Ottawa, Ontario  
August 14, 2025

**CANADIAN ASSOCIATION FOR SUICIDE PREVENTION**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT MARCH 31, 2025**  
(prepared without audit)

	<u>2025</u>	<u>2024</u>
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 183,833	\$ 468,414
Accounts receivable (note 7)	-	-
Prepaid expenses	125,627	47,760
Sales tax receivable	<u>1,307</u>	<u>-</u>
	<u>\$ 310,767</u>	<u>\$ 516,174</u>
<b>LIABILITIES</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ -	\$ 1,320
Sales tax payable	-	4,232
Deferred revenue	<u>88,916</u>	<u>29,290</u>
	<u>88,916</u>	<u>34,842</u>
<b>NET ASSETS</b>		
Internally restricted (note 4)	-	-
Unrestricted	<u>221,851</u>	<u>481,332</u>
	<u>221,851</u>	<u>481,332</u>
	<u>\$ 310,767</u>	<u>\$ 516,174</u>

On behalf of the Board:

\_\_\_\_\_ Director

\_\_\_\_\_ Director

**CANADIAN ASSOCIATION FOR SUICIDE PREVENTION**  
**STATEMENT OF CHANGES IN NET ASSETS**  
**FOR THE YEAR ENDED MARCH 31, 2025**  
(prepared without audit)

	<u>2025</u>	<u>2024</u>
<b>INTERNALLY RESTRICTED NET ASSETS (note 4)</b>		
Balance, beginning of year	\$ -	\$ -
Transfer to unrestricted net assets (note 4)	<u>-</u>	<u>-</u>
Balance, end of year	<u>\$ -</u>	<u>\$ -</u>
<b>UNRESTRICTED NET ASSETS</b>		
Balance, beginning of year	\$ 481,332	\$ 627,643
Deficiency of revenues over expenses for the year	(259,481)	(146,311)
Transfer from internally restricted net assets (note 4)	<u>-</u>	<u>-</u>
Balance, end of year	<u>\$ 221,851</u>	<u>\$ 481,332</u>

**CANADIAN ASSOCIATION FOR SUICIDE PREVENTION**  
**STATEMENT OF OPERATIONS**  
**FOR THE YEAR ENDED MARCH 31, 2025**  
(prepared without audit)

	<u>2025</u>	<u>2024</u>
<b>REVENUES</b>		
Annual conference	\$ 215,726	\$ 181,649
Donations	105,709	115,612
Foundation and corporate fundraising	75,166	55,911
Memorial donations	33,048	33,145
Miscellaneous	8,635	13,678
Ribbon sales	<u>5,148</u>	<u>2,246</u>
	<u>443,432</u>	<u>402,241</u>
<b>EXPENSES</b>		
Administrative services	19,722	17,877
Miscellaneous expenses	14,022	8,137
Professional services	11,772	7,900
Programs costs	305,429	179,173
Salaries and benefits	316,709	290,464
Travel and meeting expenses	<u>35,259</u>	<u>45,001</u>
	<u>702,913</u>	<u>548,552</u>
<b>DEFICIENCY OF REVENUES OVER EXPENSES</b>		
<b>FOR THE YEAR</b>	<u>\$ (259,481)</u>	<u>\$ (146,311)</u>

**CANADIAN ASSOCIATION FOR SUICIDE PREVENTION**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED MARCH 31, 2025**  
(prepared without audit)

	<u>2025</u>	<u>2024</u>
<b>CASH FLOWS (USED FOR) OPERATING ACTIVITIES</b>		
Deficiency of revenues over expenses for the year	\$ (259,481)	\$ (146,311)
Net change to non-cash items related to operations:		
Accounts receivable	-	120
Sales tax receivable	(1,307)	8,480
Prepaid expenses	(77,867)	(32,635)
Sales tax payable	(4,232)	4,232
Deferred revenue	59,626	(710)
Accounts payable and accrued liabilities	(1,320)	(180)
	<u>(284,581)</u>	<u>(167,004)</u>
<b>CASH FLOWS FROM (USED FOR) INVESTING ACTIVITIES</b>		
Net change to short-term investments	-	(184)
Disposals of short-term investments	-	404,800
	<u>-</u>	<u>404,616</u>
<b>NET (DECREASE) INCREASE IN CASH POSITION</b>	<b>(284,581)</b>	<b>237,612</b>
<b>CASH, BEGINNING OF YEAR</b>	<b><u>468,414</u></b>	<b><u>230,802</u></b>
<b>CASH, END OF YEAR</b>	<b><u>\$ 183,833</u></b>	<b><u>\$ 468,414</u></b>

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**CANADIAN ASSOCIATION FOR SUICIDE PREVENTION**  
**NOTES TO FINANCIAL STATEMENTS**  
**MARCH 31, 2025**  
(prepared without audit)

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**1. PURPOSE OF THE ASSOCIATION**

The Canadian Association for Suicide Prevention (CASP) was launched in 1985 by a group who saw the need to provide information and resources to communities to reduce the suicide rate and minimize the harmful consequences of suicidal behaviour. Like many others, CASP envisions a world in which people enjoy an optimal quality of life, are long-living, socially responsible, and optimistic about the future.

The CASP's ultimate purpose is to reduce the suicide rate and minimize the harmful consequences of suicidal behaviour. CASP continues to be a touchstone for everyday Canadians and members of the media who want resources, guidance and education. The association is a registered charity and not subject to income tax pursuant to the Income Tax Act.

**2. SIGNIFICANT ACCOUNTING POLICIES**

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and reflect the following policies:

**Basis of presentation**

The financial statements are prepared using the historical cost method, except for certain financial instruments that are recognized at fair value. No information on fair value is presented when the carrying amount corresponds to a reasonable approximation of the fair value.

**Accounting estimates**

The preparation of financial statements requires management to make estimates and assumptions that affect the amounts recorded in the financial statements and notes to the financial statements. These estimates are based on management's best knowledge of current events and actions that the CASP may undertake in the future. Actual results may differ from these estimates.

**Financial instruments**

The CASP's financial instruments consist of cash, accounts receivable, prepaid expenses, accounts payable and accrued liabilities, and deferred revenue. These financial instruments are presented at their book values, as they are short-term in nature and approximate their fair values.

**Revenue recognition**

The CASP follows the deferral method of accounting for contributions. Under this method, contributions restricted for future periods are deferred, and are reported as revenue in the year in which related expenses are incurred.

The CASP dues are recognized on a straight-line basis over the term of the membership, when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Donations, sponsorship, events, ribbon sales, and conferences are recognized as revenue when received or receivable if the amount received can be reasonably estimated and collection is reasonably assured.

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**CANADIAN ASSOCIATION FOR SUICIDE PREVENTION**  
**NOTES TO FINANCIAL STATEMENTS (continued)**  
**MARCH 31, 2025**  
(prepared without audit)

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**3. FINANCIAL RISK MANAGEMENT OBJECTIVES AND POLICIES**

It is management's opinion that the association is not exposed to significant credit, interest or exchange risk, and does not enter into financial instrument agreements including derivative financial instruments for speculative purposes.

**4. INTERNALLY RESTRICTED NET ASSETS**

An internally restricted fund was established to set aside funds for future salary costs. The amount included in internally restricted net assets held for future staff salaries is \$Nil as at March 31, 2025.

**5. COMPARATIVE FIGURES**

Certain comparative figures have been reclassified in order to conform with the current year financial statement presentation.

**6. COMMITMENTS**

The CASP is committed to professional fees for recruitment services which have minimum payments over the next year totalling \$18,200. Additionally, the CASP is committed to providing funding to the FIRST Program over the next year totalling \$25,000.

**7. SUBSEQUENT EVENTS**

The CASP awarded grants to various organization during fiscal year 2023. One of the original grants awarded was in the amount of \$19,000. Subsequent to the year-ended March 31, 2025, CASP received the final financial report from the grant recipient, along with a repayment of approximately \$16,500 of unspent funding. This amount has not been recorded in the financial statements as at March 31, 2025, because the amount was not determinable, nor was collection assured.



**CASP** CANADIAN ASSOCIATION  
FOR SUICIDE PREVENTION

**ACPS** ASSOCIATION CANADIENNE POUR  
LA PRÉVENTION DU SUICIDE

# BY-LAWS

**Approved May 28, 2025**

**Pending adoption September 24, 2025**

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# Canadian Association for Suicide Prevention By-Laws

## Section 1 - General

### 1.01 Definitions

In this by-law, unless the context otherwise requires:

- a. "Act" means the Canada Not-for-Profit Corporations Act, 2009 and, where the context requires, includes the regulations made under it, as amended, or re-enacted from time to time;
- b. "Association" means the Canadian Association for Suicide Prevention;
- c. "Board" means the board of Directors of the Association;
- d. "By-laws" means this By-Law (including the schedules to this By-Law) and all other by-laws of the Association as amended and which are, from time to time, in force;
- e. "Director" means an individual occupying the position of Director of the Association by whatever name they are called;
- f. "Executive Committee" means a committee of the Board of Directors comprised of the President, up to two Vice-Presidents, Treasurer, Secretary, Persons With Lived Experience Seat, and past President if still a Director of the Board;
- g. "Member" means a Voting or Non-Voting Member of the Association with the rights attached to the applicable membership class as set out in the By-Laws;
- h. "Members" means the collective membership of the Association with the rights attached to the applicable membership class; and
- i. "Officer" means an officer of the Association.

### 1.02 Interpretation

Other than as specified in Section 1.01, all terms contained in this By-Law that are defined in the *Act* shall have the meanings given to such terms in the *Act*. Words importing the singular include the plural and vice versa, and words importing one gender include all genders.

### 1.03 Severability and Precedence

The invalidity or unenforceability of any provision of this By-Law shall not affect the validity or enforceability of the remaining provisions of this By-Law. If any of the provisions contained in the By-Laws are inconsistent with those contained in the Articles or the *Act*, the provisions contained in the Articles or the *Act*, as the case may be, shall prevail.

### 1.04 Seal

The seal of the Association, if any, shall be in the form determined by the Board.

## **1.05 Execution of Documents**

Deeds, transfers, assignments, contracts, obligations, and other instruments in writing requiring execution by the Association may be signed by any two members of the Executive Committee. In addition, the Board may from time to time direct the manner in which and the person by whom a particular document or type of document shall be executed. Any person authorized to sign any document may affix the corporate seal, if any, to the document. Any two members of the Executive Committee may certify a copy of any instrument, resolution, by-law, or other document of the Association to be a true copy thereof.

## **1.06 Registered Office**

The Board is authorized to amend the Articles of the Association to reflect the province or territory in which the registered office of the Association is located without the amendment needing to be approved by the Members.

# **Section 2 - Directors**

## **2.01 Election and Term**

Ten to fifteen Directors shall be elected by the Voting Members upon presentation to the Voting members of a slate of nominees. Directors serve as individuals, not as a representative of an organization. The term of office shall be for three years from the date of the meeting at which they are elected or until their successors are elected or appointed. Term of Board membership is a maximum of six (6) years unless otherwise approved by the Board of Directors. After a Director has completed their term, they are eligible to apply again after a 2 (two) year absence.

## **2.02 Attendance Expectations**

Directors are expected to attend all board meetings and all meetings of the committees to which they are members. It is recognized that Directors and committee members may be unable to attend some meetings due to conflicts with other commitments or unforeseen circumstances. It is important that the Chair of the Board or committee be informed prior to any absences. An attendance rate of at least 75% is the minimum acceptable rate of attendance at Board and committee meetings. Where a Director or committee member fails to attend 75% of the meetings of the Board or of a committee in a 12-month period, the Chair of the Board or committee shall discuss the reasons for the absences with the Director. The Chair shall determine if a Director or committee member's absences are excusable and may grant a Director or committee member a limited period of time to rearrange their schedule so as to be able to attend Board or committee meetings. If the Chair determines the absences inexcusable, the Chair may ask the individual to resign or put the matter to the Board or a committee for a vote.

## **2.03 Vacancies**

The office of a Director shall be vacated immediately:

1. subject to subsection 2, below, if the Director resigns office by written notice to the Secretary, the resignation shall be effective at the time it is received by the Secretary or at the time specified in the notice, whichever is later;
2. if the Director dies or becomes bankrupt;

3. if the Director is found to be incapable of managing property by a court or under the law of the jurisdiction where the Registered Office is located; or
4. if, at a meeting of the Board, a resolution is passed by at least a majority of the votes cast by Directors at the meeting, being representative of the quorum, to remove the Director before the expiration of the Director's term of office.

## 2.04 Filling Vacancies

A quorum of Directors may fill a vacancy among the Directors;

1. if there is not a quorum of Directors or there has been a failure to elect the minimum number of Directors set out in the articles, the Directors in office shall, without delay, call a Special Meeting of Voting Members to fill the vacancy and, if they fail to call such a meeting, the meeting may be called by any Voting Member;
2. if the vacancy occurs as a result of the Board removing a Director, the Board may fill the vacancy by a majority vote and any Director elected to fill the vacancy shall hold office for the remainder of the removed Director's term; and
3. the Board may fill any other vacancy by a majority vote, and the appointee shall hold office for the remainder of the unexpired portion of the term of the vacating Director. After that, the appointee shall be eligible to be elected as a Director.

## 2.05 Committees

Committees may be established by the Board as follows:

1. The Board may appoint from their number a committee of Directors and may delegate to the committee any of the powers of the Directors excepting those powers set out in the *Act* that are not permitted to be delegated; and
2. Subject to the limitations on delegation set out in the *Act*, the Board may establish any committee it determines necessary for the execution of the Board's responsibilities. The Board shall determine the composition and terms of reference for any such committee. The Board may dissolve any committee by resolution at any time.

## 2.06 Remuneration of Directors

The Directors shall serve as such without remuneration and no Director shall directly or indirectly receive any profit from occupying the position of Director, except Directors may be reimbursed for reasonable expenses they incur in the performance of their Directors' duties.

# Section 3 - Board Meetings

## 3.01 Calling of Meetings

Meetings of the Directors may be called by the President or any two Directors at any time and any place on notice as required by this By-Law.

A quorum for a Meeting of Directors shall be fifty percent plus one Directors.

### 3.02 Regular Meetings

The Board may fix the place and time of regular Board meetings and send a copy of the resolution fixing the place and time of such meetings to each Director, and no other notice shall be required for any such meetings. The Board of Directors will meet a minimum of 7 times per year.

### 3.03 Notice

Notice of the time and place for the holding of a meeting of the Board shall be given in the manner provided in Section 10 of this By-Law to every Director of the Association not less than seven (7) days before the date that the meeting is to be held. Notice of a meeting is not necessary if all of the Directors are present, and none objects to the holding of the meeting, or if those absent have waived notice or have otherwise signified their consent to the holding of such meeting. If a quorum of Directors is present, each newly elected or appointed Board may, without notice, hold its first meeting immediately following the Annual General Meeting of the Association.

### 3.04 Chair

The President shall preside at Board meetings as Chair. In the absence of the President, the President delegates to one of the Vice Presidents to chair the meeting; and, failing the availability of a Vice-President, then may delegate to any other Director to chair the meeting.

### 3.05 Voting

(a) Questions arising at any Board meeting shall be decided by a majority of votes of those in attendance at the meeting. Each Director has one vote. In case of an equality of votes, the President/Chair may cast an additional vote.

(b) Directors with anticipated absences are allowed to submit written commentary and cast votes in absentia on scheduled agenda items upon the following conditions being satisfied:

1. Directors must notify the Chair of their absence in advance and request the agenda and materials.
2. Votes must be submitted in writing (email or secure platform) no later than 24 hours prior to the meeting.
3. Commentary and votes will be shared at the meeting and recorded in the official minutes.
4. These votes are valid only if quorum is achieved by the members present.

(c) Although motions should be made and voted on during the normal course of Board meetings, should the digital circulation of a motion between meetings be necessary for time-sensitive matters requiring urgent decision-making then the following provisions shall apply:

1. Digital votes must be initiated and adjudicated by the Executive Committee with a clear rationale for urgency.
2. Motions must be circulated via secure email or board-approved platform, with at least 48 hours for response.

3. Quorum must be met digitally (i.e., a majority of directors) for a vote to be valid.
4. Results must be recorded and reported at the next board meeting.
5. The motion and outcome will be formally included in the subsequent meeting minutes.

### **3.06 Participation by Telephone or Other Communications Facilities**

A Director may participate in a meeting of the Board or of a committee of Directors by telephonic or electronic means that permits all participants to communicate adequately with each other during the meeting. A Director participating by such means is deemed to be present at that meeting.

## **Section 4 - Financial**

### **4.01 Banking**

The Board shall by resolution from time to time designate the bank in which the money, bonds or other securities of the Association shall be placed for safekeeping.

### **4.02 Financial Year**

The financial year of the Association shall begin on the first day of April and end on the last day of March in each year or on such other date as the Board may from time to time by resolution determine.

## **Section 5 - Officers**

### **5.01 Officers**

The Board shall appoint from among the Directors a President/Chair and may elect any other persons from among the Directors to be Vice President(s) (up to two), Treasurer, Secretary, and PWLE Seat (the Executive Committee) at its first meeting following the Annual General Meeting of the Association. The Executive Committee will be deemed to be the Officers of the Association. The Board may appoint such other Officers and agents as it deems necessary, and who shall have such authority and shall perform such duties as the Board may prescribe from time to time.

The immediate past President will serve as a member of the Board of Directors and an ex-officio member of the Board's Executive Committee should there be time remaining in his/her/their term. Should the immediate past President's term be completed he/she/they may serve for one year as a non-voting member of the Board and an ex-officio member of the Board's Executive Committee.

The Executive Director of the Association is an ex-officio member of the Executive Committee.

### **5.02 Office Held at Board's Discretion**

Any Officer shall cease to hold office upon resolution and majority vote of the Board members present at the meeting in which it is tabled.

### **5.03 Duties**

Officers shall be responsible for the duties assigned to them and they may delegate to others the performance of any or all of such duties.

### **5.04 Duties of the Chair**

The President shall act as the Chair and shall perform the duties described in sections 3.04 and 9.05 and such other duties as may be required by law or as the Board may determine from time to time.

### **5.05 Duties of the President**

The President shall perform the duties described in Schedule A and such other duties as may be required by law or as the Board may determine from time to time.

### **5.06 Duties of the Vice Presidents**

The Vice President shall perform the duties described in Schedule B and such other duties as may be required by law or as the Board may determine from time to time.

### **5.08 Duties of the Treasurer**

The Treasurer shall perform the duties described in Schedule C and such other duties as may be required by law or as the Board may determine from time to time.

### **5.09 Duties of the Secretary**

The Secretary shall perform the duties described in Schedule D and such other duties as may be required by law or as the Board may determine from time to time.

### **5.10 Duties of the Person with Lived Experience Seat (“PWLE Seat”)**

The PWLE Seat shall perform the duties described in Schedule E and such other duties as may be required by law or as the Board may determine from time to time.

## **Section 6 - Protection of Directors and Others**

### **6.01 Protection of Directors and Officers**

Every Director or Officer of the Association or other person who has undertaken or is about to undertake any liability on behalf of the Association and their heirs, executors, administrators, legal representatives and estate and effect, respectively, shall from time to time and at all times, be indemnified and saved harmless, out of the funds of the Association, from and against:

- (a) All costs, charges and expenses whatsoever which such Director, Officer or other person sustains or incurs in or about any action, suit or proceeding which is brought, commenced or prosecuted against him/her/them for or in respect of any act, deed, matter or thing whatsoever made, done

or permitted by him/her/them in or about the execution of the duties of their office or in respect of any such liability, and

- (b) All other costs, charges and expenses which he/she/they sustains or incurs in or about or in relation to the affairs thereof; except such costs, charges or expenses as are occasioned by his/her/their own willful neglect or default.

No Director, Officer or committee member of the Association is liable for the acts, neglects or defaults of any other Director, Officer, committee member or employee of the Association or for joining in any receipt or for any loss, damage or expense happening to the Association through the insufficiency or deficiency of title to any property acquired by resolution of the Board or for or on behalf of the Association or for the insufficiency or deficiency of any security in or upon which any of the money of or belonging to the Association shall be placed out or invested or for any loss or damage arising from the bankruptcy, insolvency or tortious act of any person, firm or Association with whom or which any moneys, securities or effects shall be lodged or deposited or for any other loss, damage or misfortune whatever which may happen in the execution of the duties of his or her or their respective office or trust provided that they have:

1. complied with the Act and the Association's articles and By-Laws; and
2. exercised their powers and discharged their duties in accordance with the Act.

The Association will indemnify the Directors and Officers and former directors and officers against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment, reasonably incurred by the individual in respect of any civil, criminal, administrative, investigative or other action or proceeding in which the individual is involved because of that association with the Association or other entity.

The Association will not indemnify an individual unless:

- (a) the individual acted honestly and in good faith with a view to the best interests of the Association; and
- (b) if the matter is a criminal or administrative proceeding that is enforced by a monetary penalty, the individual had reasonable grounds for believing that his or her or their conduct was lawful.

## Section 7 - Conflict of Interest

### 7.01 Conflict of Interest

A Director who is in any way directly or indirectly interested in a contract or transaction, or proposed contract or transaction, with the Association shall make the disclosure required by the Act. Except as provided by the Act, no such Director shall attend any part of a meeting of Directors or vote on any resolution to approve any such contract or transaction.

## Section 8 - Members

## 8.01 Members

Application for membership shall be made on a form provided by the Association and remitted as directed. Such application shall include an acknowledgment that the applicant agrees to abide with CASP By-Laws to pay such dues and assessments as are prescribed by the Association when and where applicable. Board Members will have membership fees waived during the duration of their term.

Members of CASP will always act in the best interests of the Association. CASP holds the right to withhold memberships from individuals, organizations or other entities that do not hold the same values or incentives towards the mission as the Association. The Association wishes to be as diverse and inclusive as possible while still protecting the mission, vision, values, and reputation of CASP. Membership in CASP does not imply that CASP endorses the Members activities.

### *Types of Membership:*

The Association will have 2 types of Members: Voting Members and Non-Voting Members.

### *Voting Members*

Available to individuals, researchers, professionals, clinicians, partners, organizations who

- Have applied for and been accepted for voting membership in the Association
  - Paid applicable annual membership fees
  - Exercise their voting rights in the manner defined by the Association
  - Renew their membership in accordance with Association policies and procedures
- a. A Member is any individual or incorporated body registered as a Member with the Association.
  - b. A Member in “good standing” is defined as one who complies with the CASP Constitution, By-Laws, policies, and that is current in payment of its dues and assessments.
  - c. A Member of the Association in good standing shall be entitled to all privileges and benefits of membership in the Association, including the right to vote on all matters requiring, or submitted to, a vote of Members of the Association, and to hold office as a Director or Officer, subject to provisions and requirements set out in the By-Laws.
  - d. All Members in good standing shall have the right to attend and vote at all Annual General Meetings or Special Meetings of the Members of the Association.
  - e. Each Member that is an Institution shall designate, in writing, a representative and an alternate representative who is authorized to act on behalf of the Corporation Member and represent the Corporation in Association matters, and shall notify the Association, in writing, of the names of said individuals.

### *Non-Voting Members*

- Non-Voting Membership is available to the public, “Friends of CASP” and Honourary Members.
- There are no membership fees for Non-Voting Members

- Subject to the Act, Non-Voting members are not entitled to attend or vote at closed meetings of members of the Association

Honourary membership may be conferred on any individual who has rendered meritorious service to the Association. Appointment of an Honourary Member shall be subject to the approval of the Board of Directors.

## **8.02 Membership**

A membership in the Association is non-transferable. The membership automatically terminates if the Member fails to renew their annual membership or such membership is otherwise terminated in accordance with the Act or Article 8.03.

## **8.03 Disciplinary Act or Termination of Membership for Cause**

1. Upon 15 days' written notice to a Member, the Board may pass a resolution authorizing disciplinary action or the termination of membership for violating any provision of the CASP By-Laws or Policies. The notice shall set out the reasons for the disciplinary action or termination of membership. The Member receiving the notice shall be entitled to give the Board a written submission opposing the disciplinary action or termination not less than five (5) days before the disciplinary action or termination becomes effective end of the 15-day period. The Board shall consider the written submission of the Member before making a final decision regarding disciplinary action or termination of membership.
2. Membership is terminated automatically when the Association ceases to exist.

# **Section 9 - Members' Meetings**

## **9.01 Annual General Meeting**

The Annual General Meeting shall be held on a day and at a place fixed by the Board. Any Member, upon request, shall be provided, not less than seven (7) days prior to the meeting or other number of days prescribed in the applicable regulation before the Annual General Meeting, with a copy of the Board approved financial statements, auditor's report and other financial information required by the By-Laws or articles.

The business transacted at the Annual General Meeting shall include:

- a. Adoption of the agenda;
- b. Approval of the minutes of the previous Annual General Meeting and subsequent Special Meetings;
- c. Report of the auditor if required;
- d. Approval of the financial statements;
- e. Reappointment or new appointment of the auditor for the coming year if required;
- f. Election of Directors;

- g. Ratification of the Board for actions undertaken during the past fiscal year; and
- h. President and Executive Director Reports
- i. Such other or special business as may be set out in the notice of meeting such as By-Law Amendment.

No other item of business shall be included on the agenda for the Annual General Meeting unless a Member's proposal has been given to the Secretary a minimum of 14 days prior to the giving of notice of the Annual General Meeting in accordance with the *Act*, so that such item of new business can be considered for inclusion upon vetting by the Executive Committee.

Voting at the Annual General Meeting is restricted to the class of Voting Members.

## 9.02 Special Meetings

The Directors may call a Special Meeting of the Voting Members.

A Special Meeting of the Voting Members may be convened by the President and/or the Board of Directors or by the Secretary upon the written request of at least twenty-five (25) voting Members. Special meetings can be for any purpose connected with the affairs of the Association that does not fall within the exceptions listed in the *Act* or is otherwise inconsistent with the *Act*, within 21 days from the date of the deposit of the requisition.

## 9.03 Notice

Written notice of every Special Meeting will be given to the Voting Members at least 72 hours before the date of the Special Meeting setting out the purpose or purposes for which the meeting is called shall be sent by electronic means to each Member to the contact information they most recently provided and as is recorded on the books of the Association.

Attendance and voting at such Special Meetings is restricted to the class of Voting Members.

## 9.04 Quorum

A quorum for the transaction of business at a Members' meeting is ten (10) or the majority of the Members in person who are entitled to vote at the meeting whichever is the lesser. If a quorum is present at the opening of a meeting of the Members, the Members present may proceed with the business of the meeting, even if a quorum is not present throughout the meeting.

## 9.05 Chair of the Meeting

The President shall be the Chair of the Members' meeting; in the Chair's absence, the Members present at any Members' meeting shall choose another Director as Chair and if no Director is present or if all of the Directors present decline to act as Chair, the Members present shall choose one of their number to chair the meeting.

## 9.06 Voting of Voting Members

Business arising at any Members' meeting shall be decided by a majority of votes of those voting members who are present unless otherwise required by the *Act* or the By-law provided that:

- a. each Voting Member shall be entitled to one vote at any meeting;
- b. Voting Members not able to attend a meeting in person will be provided the opportunity to attend, or cast a vote, by way of electronic means or telephone conferencing.
- c. votes shall be taken by a show of hands or voice count among all Voting Members present and the Chair of the meeting, if a Voting Member, shall have a vote;
- d. an abstention shall not be considered a vote cast;
- e. before or after a show of hands or voice call has been taken on any question, the Chair of the meeting may require, or any Voting Member may demand, a written ballot. A written ballot so required or demanded shall be taken in such manner as the Chair of the meeting shall direct;
- f. if there is a tie vote, the Chair of the meeting shall require a written ballot and shall not have a second or casting vote. If there is a tie vote upon written ballot, the motion is lost; and
- g. whenever a vote by show of hands or voice call is taken on a question, unless a written ballot is required or demanded, a declaration by the Chair of the meeting that a resolution has been carried or lost and an entry to that effect in the minutes shall be conclusive evidence of the fact without proof of the number or proportion of votes recorded in favour of or against the motion.

## 9.07 Adjournments

The Chair or the chair of the applicable meeting may, with the majority consent of any Members' meeting, adjourn the same from time to time and no notice of such adjournment need be given to the Members. Any business may be brought before or dealt with at any adjourned meeting which might have been brought before or dealt with at the original meeting in accordance with the notice calling the same.

## 9.08 Persons Entitled to be Present

The only persons entitled to attend a Members' meeting are the Members of the applicable class of Members, the Directors, the auditors of the Association and others who are entitled or required under any provision of the *Act* or the articles. Further, to be eligible to attend, Members of the applicable class of Membership must be Members in good standing prior to the distribution of notice of the AGM. Any other person may be admitted only if invited by the President or Chair. The President of the Association may call a closed Member meeting.

# Section 10 - Notices

## 10.01 Service

Any notice required to be sent to any Member or Director or to the auditor shall be delivered personally, sent by prepaid mail, or electronic means at their latest address as shown in the records of the Association and to the auditor at its business address. If no address be given then to the last address of such Member or Director known to the secretary; provided always that notice may be waived or the time for the notice may be waived or abridged with the consent in writing of the person entitled thereto.

## 10.02 Computation of Time

Where a given number of days' notice or notice extending over any period is required to be given, the day of service or posting of the notice shall not, unless it is otherwise provided, be counted in such number of days or other period.

### **10.03 Error or Omission in Giving Notice**

No error or accidental omission in giving notice of any Board meeting or any Members' meeting shall invalidate the meeting or make void any proceedings taken at the meeting.

## **Section 11 - Adoption and Amendment of By-laws**

### **11.01 Amendments to By-Laws**

The Board of Directors may amend the By-Laws from time to time subject to approval of the Voting Members.

\_\_\_\_\_  
President

Date:

\_\_\_\_\_  
Secretary

Date:

**BYLAWS TO BE ADOPTED AT ANNUAL MEETING DATED September 24, 2025.**

# Schedule A

## Duties of the President/Chair

The President (or Chair) is the leader of the organization's Board of Directors. As the Board leader, the President should be approachable and available, objective, listens actively and works well with the Executive Director.

### **The President performs the following functions:**

1. facilitates Board meetings and is responsible for conduct of Board meetings and of Board members;
2. serves as the contact point for every Board member on Board issues;
3. motivates/encourages Board members to attend Board meetings and engages Board members in Board deliberations/discussions;
4. ensures that all Board members are involved in committee activities, subject to any time limitations of individual Board members;
5. appoints the chairpersons of Board committees, in consultation with other Board members;
6. serves ex officio as a member of all Board committees and attends their meetings when invited;
7. sets the Board agenda in collaboration with the Executive Director;
8. reviews with the Executive Director any issues of concern to the Board;
9. formally evaluates the performance of the Executive Director, unless such task is formally delegated by the Board to a committee;
10. a signing authority on legal and financial documents as well as approving expenditures and authorizing payments (with at least one other approved signatory);
11. assists the Executive Director with the development and presentation of the annual report;
12. chairs the Executive Committee, consisting of the Officers of the organization and the Executive Director; and
13. performs such other responsibilities as assigned by the Board.

### **With respect to the working relationship of the President with the Executive Director:**

Both the President and Executive Director need to support, consult, and complement each other. Both have their own responsibilities — the Executive Director manages the operational activities of the organization and the President leads the board. They need to communicate openly and regularly. This “partnership” needs constant attention, with each partner needing to adapt to and cultivate the working relationship. Think of the Executive Director as the gatekeeper for the staff and the President as the gatekeeper for the rest of the Board. This helps to prevent miscommunication and allows both leaders to stay aware of each other's needs.

*The President, as other Board members, has no authority to direct staff or take independent action on matters outside of the duties outlined unless given such authority by the Board.*

## Schedule B

### Duties of the Vice President/Vice-Chair

The Vice-President (or Vice-Chair) fulfills duties of the President (or Chair) if the President is unable to do so. *(see Schedule A – Duties of the President/Chair)*

Specifically, the Vice-President performs the following functions:

1. facilitates Board meetings and is responsible for conduct of Board meetings and of Board members, when the President is not able to participate in a Board meeting;
2. in addition to other committees to which the Vice-President may be appointed, the Vice-President is a member of the Executive Committee; and
3. performs such other responsibilities as assigned by the Board.

*The Vice-President, as other Board members, has no authority to direct staff or take independent action on matters outside of the duties outlined unless given such authority by the Board.*

# Schedule C

## Duties of the Treasurer

The Treasurer oversees and monitors financial performance of the organization, supervising the organization's financial condition and report on it to the Board, and offers guidance to the Executive Director in ensuring good fiscal planning, decision-making, and oversight at a governance level.

Specifically, the Treasurer performs the following functions:

1. oversees the development of high-level financial policies and their review by the Board;
2. ensures that the organization maintains the appropriate financial books and records and that these are accurate and up to date;
3. assists the Executive Director in the preparation of the annual budget and its presentation to the Board for review;
4. ensures that, at minimum, quarterly financial statements are reviewed by the Board, and alerts the Board to any important discrepancies between planned and actual figures;
5. verifies that donations are handled appropriately, and that grants, and service delivery contracts are accounted for in accordance with the requirements of funders and generally accepted accounting principles ("GAAP");
6. working with the Executive Director, ensures that government tax filings, reporting and remittances are submitted on a timely basis, and that payroll and other liabilities are settled in a timely manner;
7. a signing authority for financial documents, approving expenditures and authorizing payments (with at least one other approved signatory);
8. ensures that excess funds and reserves are properly held and invested;
9. meets with the external auditor annually, or more often if needed, to identify any financial control and record keeping problems or deficiencies and oversee action by the Executive Director to address them;
10. assists the Executive Director and President with the development and presentation of the annual report;
11. recommends to the Board the need for a review or renewal of the auditing services provided;
12. in addition to other committees to which the Treasurer may be appointed, the Treasurer is a member of the Executive Committee; and
13. performs such other responsibilities as assigned by the Board.

*The Treasurer, as other Board members, has no authority to direct staff or take independent action on matters outside of the duties outlined unless given such authority by the Board.*

## Schedule D

### Duties of the Secretary

The Secretary fulfills an administrative function on behalf of the Board.

Specifically, the Secretary performs the following functions:

1. reviews minutes of Board meetings taken by staff to ensure accuracy, and ensures the minutes are circulated to Board members shortly after each meeting;
2. official keeper of board bylaws, policy statements and board correspondence;
3. is sufficiently familiar with legal documents (articles, by-laws, CRA letters, etc.) to note applicability during Board meetings;
4. ensures accurate contact information for the current Board of Directors is maintained;
5. ensures records of the Board and organization's records are properly maintained;
6. in addition to other committees to which the Secretary may be appointed, the Secretary is a member of the Executive Committee; and
7. performs such other responsibilities as assigned by the Board.

*The Secretary, as other Board members, has no authority to direct staff or take independent action on matters outside of the duties outlined unless given such authority by the Board.*

## Schedule E

### Duties of the Person with Lived Experience Seat (“PWLE Seat”)

The PWLE Seat performs the following functions:

1. provides advocacy to the Board and staff, on matters pertaining to being impacted by suicide, including people with lived and living experience. Lived experience broadly includes people who have thoughts of suicide, people who have attempted suicide, people who care for others who have thoughts of or attempted suicide, and people/communities impacted by suicide loss. This could include people who are impacted personally as well as those impacted by suicide in their professional work;
2. encourages evidence-informed resource development and knowledge sharing on lived experience related to suicide prevention, intervention, and postvention; and
3. advocates for availability and accessibility of resources for people impacted by suicide.

*The PWLE Seat, as other Board members, has no authority to direct staff or take independent action on matters outside of the duties outlined unless given such authority by the Board.*